

## School Fees for September 2009

The school fee is £2,200 per annum. In the first year there is a registration fee of £500 payable to “AZHAR ACADEMY”. This registration fee is to be paid in total upon acceptance of a place and is non-returnable. All new applicants are subject to a re-registration fee of £100, which is to be paid to “AZHAR ACADEMY” in each academic year in the month of July. A small fee is also payable in year 12 and 13 to cover the cost of examination entry.

Our figures are still a direct effort to stay as one of the few Muslim schools within the London area to offer low fees. For this reason we continue to propose the following:

Parent/guardians who have more than one daughter in the school (and are not exempt from the increase) will pay £2,200 for the 1st child and £2,000 for the 2nd + child in the coming academic year. As normal the school fee will include the Islamic and Aalimah Course fees, the cost of hiring physical education facilities and the initial purchase of exercise books.

*Please note that the School Fee is set to increase in the academic year 2010/2011*

Please see the table below for details of the payment options for the coming academic year.

<u>OPTION A</u>	<u>OPTION B</u>	<u>OPTION C</u>	<u>OPTION D</u>
£2200 Payment in full.	£734 Pay in 3 instalments in September, January and April.	£220 Pay in 10 monthly instalments from September to June. Cash/Cheque	£220 Pay in 10 monthly instalments from September to June. Standing Order

Parents/guardians who wish to pay by standing order must ensure that this is set up before the first payment is due. All completed standing order forms must be handed to the School Office. The right to make payments by Standing Order will be forfeited if during the year a payment is missed or the Standing Order cancelled. In all such cases payment of fees will be accepted in cash only thereafter.

Payments made by cheque are subject to certain conditions; parents/guardians need to ensure that there are sufficient funds in the payee’s account to prevent cheques from bouncing and that payment by cheques are not stopped for any reason. In cases where these conditions are not met the payee will be liable for the bank charge per item. In addition, in cases where two cheques for a certain student are stopped the school will only accept payments in cash for all outstanding and future fees. School fees which are paid late cause disruption for the school system and staff. This often leads to delays and uses up valuable staff time in sorting out late payments. It is for this reason the school has been obliged to charge a late payment fee of £10 per week until the outstanding amount is paid.

Further information regarding payment of fees and a setting up Standing Order can be obtained from the School Office between 10.30am to 2pm, Monday to Friday. All payment of fees must be made by an adult and during the above allocated times.

\* All cheques for school fees are payable to “AZHAR ACADEMY GIRLS SCHOOL”.