



Admissions Policy

Admission to Year 7

The number of girls to be admitted into Year 7 at age 11 each year is 56. All pupils who apply will undergo an entrance exam in the following subjects:

- English
- Mathematics
- Islamic studies (written and oral)

Successful pupils will need to attend an interview

The School holds its main entrance examination in January each year and possibly a second entrance examination in April/May if needed. Pupils who sit the January entrance may be able to re-sit in the April/May examination providing there are still places available and only after all late applicants have been able to sit the examination.

If there is oversubscription of eligible applicants, places will be allocated according to the following criteria:

- 1) The school will give preference to applicants who have a sister already at AAGS at the time of entry and/or a parent employed at the school.
- 2) The school will give preference to pupils who have gained the highest marks in their entrance examinations.
- 3) The school will give preference to applicants from Muslim primary schools.
- 4) The distance from the school.

Procedure

Application forms are available on AAGS Open Days in October, on request to the School Office or can be downloaded from our website: www.azharacademy.org. The completed forms should be handed back to the School Office where a fee of £30 for the entrance examinations needs to be paid. It is the responsibility of the pupil's parents/guardians to ensure that the school has the relevant admission documentation before the deadline for applications has passed. The school recommends that completed application forms are hand delivered to the school or, if they are sent by post (recorded delivery), the parents/guardians should ring, before the closing date (January), to check that the application form has arrived.

The Senior Administrator will maintain a formal waiting list of applicants. Unsuccessful applicants are automatically placed on this formal list. Parents/guardians are advised that

as places become available in the School they will be offered only to applicants on the formal waiting list. Places will be offered to pupils on the waiting list as vacancies arise and only after they have sat and passed the entrance examination for their year group.

The waiting list will be ranked in descending order according to the published Admissions Criteria. All places are offered on the understanding that there is an acceptance by the parents and the girls, of the school rules, a copy of which is contained in the Prospectus conditions under which pupils are admitted.

Admission to other year groups

Admission to other year groups depends on whether places are available. Parents/guardians can ring up the School Office to place their daughter on the waiting list and to make enquiries. Once a place arises parent/guardian will be requested to complete an application form. On receipt of the application form parent/guardians will also be asked to forward the relevant academic, behaviour, attendance and punctuality report to the School Office. The Headteacher and Deputy Head will examine the reports and the pupil maybe asked to sit an entrance examination for their year group. Pupils who are chosen will then be asked to attend an interview with the Headteacher and/or Deputy Head. All the above will be taken into account when making a decision on the pupil's suitability.